

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, JANUARY 13, 2020**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL - MEDIA CENTER
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

- I. CALL TO ORDER:** Peter Daquila, Board Secretary, called the meeting to order at 7:31 PM.
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Ann Ciccarelli, Michelle Clark, Michael Ryan and Bradley Smith

Absent: Lata Kenney and Jill Critchley Weber

Also present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and 32 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** – Mr. Peter Daquila led the assembly in the Pledge of Allegiance.

V. ELECTION RESULTS and OFFICER ELECTION (Board Secretary)

- Annual election results held on November 5, 2019 – Mr. Daquila announced that the three board members listed on this evening's agenda for induction to the Board, were voted in on the November 5, 2019 General Election.
- Induction of recently elected Board Members:
 - Chatham Borough – Michael Valenti
 - Chatham Township – Sal Arnuk (Not in attendance will be sworn in at the next board meeting.)
 - Chatham Township – Matthew Gilfillan

Mr. Daquila performed the induction ceremony and two of the board members were sworn in.

1. *Elects Board President*

Mr. Daquila opened the floor for nominations for President of the Board of Education. Ms. Clark, seconded by Ms. Ciccarelli, nominated Jill Critchley Weber as Board President. There were no further nominations.

RESOLVED: That the Board of Education elects Jill Critchley Weber as President of the Board of Education effective immediately until the next reorganization meeting as prescribed by law.

Motion carried by a 6-0 roll call vote.

Ms. Weber is the newly elected President.

2. *Elects Vice President*

Mr. Daquila opened the floor for nominations for Vice-president of the Board of Education. Ms. Ciccarelli, seconded by Ms. Clark, nominated Matthew Gilfillan as Board Vice-President. There were no further nominations.

RESOLVED: That the Board of Education elects Matthew Gilfillan as Vice President of the Board of Education effective immediately until the next reorganization meeting as prescribed by law.

Motion carried by a 6-0 roll call vote.

Mr. Gilfillan, the newly elected Vice-President, now presided over the meeting

VI. ORGANIZATION MEETING ACTION

Organization items VI. 1 to VI.2, Motion by Trustee: Mr. Gilfillan, seconded by Mr. Ryan,
Roll call vote: 6-0

1. *(001-19/20) Approval: Organization Meeting Actions*

RESOLVED, that the Board confirms all organization meeting actions taken at the April 29, 2019 Reorganization Meeting.

2. *(002-19/20) Approval: Board Standing Committees*

RESOLVED, that the Board approves the 2020 Board of Education Standing Committees. *(Listing on file in Superintendent's office.)*

VII. BOARD PRESIDENT'S COMMENTS

Mr. Gilfillan, filling in for Board President, Jill Weber had no comments.

Dr. Michael LaSusa introduced Gabrielle Vecciarelli, a CHS student that presented her award winning monologues.

VIII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Report of the Graduates – CHS Assistant Principal, Doug Walker presented the report of graduates and responded to questions from the board.
- CMS/CHS Programs of Studies – CMS Principal, Jill Gihorski and CHS Principal, Darren Groh presented the CMS and CHS programs of studies, respectively, and responded to the questions from the board.
- Registration Update – Dr. Michael LaSusa provided an update on the registration that began today and will continue for the next 2 weeks.

B. BUSINESS ADMINISTRATOR'S REPORT

- Construction and Facility Update - **CMS Auditorium Renovations**
 - The substantial completion date is now February 14, 2020
 - The steel catwalk has been delayed due to the steel vendor. The catwalk should be completed by 1/17. When the catwalk is completed the clouds and lights will be installed.
 - The stage rigging was delayed due to an error in the parts that the manufacturer had to correct. The rigging should be completed by 1/31.
 - The flooring material has been delivered and will be installed after the lights and clouds are completed.
 - The seats are in production and the installation will be done after the floor is installed.
 - Next construction meeting is 1/21/2020

IX. COMMITTEE REPORTS

- A. Personnel:** Ms. Ciccarelli reported that they met this evening and discussed personnel staffing changes.
- B. Curriculum:** Ms. Clark announced that the next meeting will be 2/03/2020.
- C. Finance/Facilities:** Mr. Gilfillan announced that the next meeting will be 2/03/2020.
- D. Policy and Planning:** Mr. Ryan reported that they met today and discussed student tuition cases, updates to policies and are reviewing the substance abuse policy.

Liaisons

Chatham Borough: There was nothing to report.

Chatham Township: There was nothing to report.

Chatham Athletic Boosters: There was nothing to report.

Chatham Performing Arts Boosters: There was nothing to report.

Chatham Education Foundation: There was nothing to report.

Chatham Recreation: There was nothing to report.

PTO District Cabinet: There was nothing to report.

X. MINUTES

Motion by Trustee Mr. Gilfillan and Seconded by Ms. Ciccarelli, Mr. Gilfillan abstained,
Roll call vote: 5-0-1

1. *Approval: Minutes*

RESOLVED: That the Board of Education approves the minutes from the following meeting:

- December 16, 2019 - Public Session

XI. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

Chris Carlin - Chatham Borough

Requested temporary lighting at Cougar Field. He stated that youth groups will donate the funds to pay for the lights. He added that there are multiple benefits to having temporary lights. Requested several Friday night football games and soccer practices.

Wendy Kuppenheimer – Chatham Township

She feels the night games benefit the players and that night games are well attended and are positive for the community.

Mr. Gilfillan asked for the formal process of how the group should request the use of lights at cougar field.

Dr. LaSusa stated that the public request was formal. He added that there was 10 years of litigation regarding the use of lights. He suggested that the board review suggestions and consult with the attorney.

Ms. Clark asked that areas are reviewed and discussed in finance/facilities and policy committee meetings.

Amy Reali – Chatham Borough

Announced that December SEPAG was rescheduled to 1/22/2020, meetings to follow will be in March and June. She added that speakers will be requested for the March and June meetings. Discussions on dyslexia continued.

Bill Heap reported that the Jaycee tree sale went well and that there were only 20 trees left.

XII. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.19, addendum items A.3, A.8, A21 and A22. Ms. Grant stated that the attachment A-4 was updated and copies were provided in the board packets.

Motion by Trustee Ms. Ciccarelli, seconded by Trustee Ms. Clark, Roll call vote: 6-0

1. (0208-19/20) *Acceptance: Resignation*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff member:

Name	Location/Position	Effective Date
Blackwood, Basiel	SBS/Custodian	12/19/2019
Foerster, Bridget	CHS/Paraprofessional	01/21/2020

2. (0209-19/20) *Approval: Contract – Acting Assistant Business Administrator*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract for Berat Arifaj as the Acting Replacement Assistant Business Administrator at an annualized salary of \$96,000 per year prorated at \$40,000 for the period of February 3, 2020 to June 30, 2020. The full period of employment will be February 3, 20120 to August 28, 2020. *(Contract on file in Human Resources)*

3. (0210-19/20) *Approval: Contracts - 2019/2020 School Year -AMMENDED*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract for the following individual for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Karras, Jenine	Paraprofessional	CHS/LAF	N/A	N/A	\$18.06	01/06/2020	06/30/2020	
Cecilia Kim	Paraprofessional	MAS	N/A	N/A	\$18.06	TBD	06/30/2020	
Raccioppi, Joseph	Paraprofessional	MAS	N/A	N/A	\$18.06	01/14/2020	06/30/2020	

4. (0211-19/20) *Amendment: Contracts - Paraprofessional Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the appointment of the Paraprofessional Staff for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.4)*

5. (0212-19/20) *Approval: Contracts - Leave Replacement Assignment*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following Leave Replacement assignment for the 2019/2020 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
DeLorenzo, Sarah	Teacher of Elementary	MAS	BA/3	\$57,430.00 Prorated \$33,309.40	01/08/2020	06/30/2020	Includes 3 shadow days @ \$100/day.

6. (0213-19/20) Amendment: Contract - Leave Replacement Assignment

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for the following Leave Replacement assignments for the 2019/2020 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
DeVivo, Danielle	School Social Worker	CHS	MA/8	\$65,850.00 Prorated \$30,949.50	10/03/2019	02/21/2020	Supersedes action on 12/16/19 to amend term.date.
Falk, Hannah	Teacher of Elementary	WAS	BA/3	\$57,430.00 Prorated \$27,279.25	01/02/2020	05/22/2020	Supersedes action on 12/16/2019 to amend salary.

7. (0214-19/20) Approval: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leaves* of Absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 8714	04/27/2019	21	05/27/2020	05/27/2020	N/A	08/25/2020	

8. (0215-19/20) Approval: Staff Transfers - **AMMENDED**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following staff transfer:

Name	Position	Location	Column/Step	Salary	Ratio	Effective Date	Notes
Medvin, Kelly	School Counselor	LAF	MA/8	TBD	0.60	TBD	Voluntary transfer from SBS

9. (0216-19/20) Approval: Unpaid Absences

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2019/2020 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Winters, Stacy	Supervisor of Mathematics	District	3	04/15/2020	04/17/2020	
Vega, Alexander	Paraprofessional	CMS	2	01/09/2020	01/10/2020	
Engell, Tine	Paraprofessional	CMS	1	01/22/2020	01/22/2020	
Giordano, Melissa	Leave Replacement Teacher	LAF	3.5	02/26/2020	03/02/2020	

LaCorte, Mary	Paraprofessional	WAS	2	01/30/2020	01/31/2020	
Ballard, Terice	Paraprofessional	WAS	4	2/19, 2/20, 2/21 & 4/23/2020	N/A	
McHugh, Pam	Teacher	CMS	2	04/20/2020	04/21/2020	

10. (0217-19/20) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

Employee #	Dates	Total Number of Days	Notes
ID# 2121	TBD	6	To be used as needed for the 2019/2020 school year.
ID# 2159	TBD	5	To be used as needed for the 2019/2020 school year.
ID# 2078	TBD	7	To be used as needed for the 2019/2020 school year.

11. (0218-19/20) Approval - Mentoring 2019/2020

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Mentoring for the 2019/2020 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate
Beth Zimmer	Sarah DeLorenzo	MAS	CEAS	22	\$403.26

12. (0219-19/20) Approval: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an Extra Class for Certificated Staff members, for the 2019/2020 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Catherine Spano/Teacher of Mathematics	CHS	01/02/2020	06/30/2020	\$7,200	
Julie Green/Teacher of Mathematics	CHS	01/02/2020	06/30/2020	\$7,200	
Mallory Lynn/Teacher of Mathematics	CHS	01/02/2020	06/30/2020	\$7,200	
Kendre Newman/Teacher of Mathematics	CHS	01/02/2020	06/30/2020	\$7,200	
Tom Cummins/Teacher of Mathematics	CHS	01/02/2020	06/30/2020	\$7,200	

13. (0220-19/20) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends an Extra Class for Certificated Staff, for the 2019/2020 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Brian Erb/Teacher of Biology	CHS	12/02/2019	01/31/2020	\$3,600.00	Supersedes action on 12/16/2019 to amend end date; 1.5 additional periods.

14. (0221-19/20) Approval: Extra Duty Stipend - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an Extra Duty Stipend, in the amount of \$7,350, for Christina McCabe to serve as TED Masterclass Coach for the 2019/2020 school year.

15. (0222-19/20) Amendment: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends Contracts for Extra Duty Stipends, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Barbara Fertakos	Drama Costume	0.2	\$2,010.74	Supersedes action on 08/26/2019 to amend ratio & compensation.
Jason Mariano	Technology Club	0.2	\$2,010.74	Supersedes action on 08/26/2019 to amend ratio & compensation.
MaryAnn Massumi	All School Production Manager	0.15	\$1,508.05	Supersedes action on 08/26/2019 to amend ratio & compensation.
Haeringer, Jean-Etudes	All School Production Set Designer/Builder	0.2	\$2,011.00	Supersedes action on 08/26/2019 to amend activity, ratio & compensation.
Jessica Liatys	Robotics	0.6	\$6,033	Supersedes action on 08/26/2019 to amend activity, ratio & compensation.
Gina Priano-Keyser	All School Production Lighting & Crew	0.1	\$1,005.31	Supersedes action on 08/26/2019 to amend activity, ratio & compensation.
Brian Johnson	All School Production Sound	0.1	\$1,005.31	Supersedes action on 09/16/2019 to amend ratio and compensation.

16. (0223-19/20) Approval: Contracts - Extra Duty Stipends - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Contracts for Extra Duty Stipends, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Candace Hull	Homeless Solutions	0.1	\$1,005.31	
Shannon Faulkner	Green Team	0.5	\$502.65	
Tori Van Wie	Green Team	0.5	\$502.65	

17. (0224-19/20) Approval: Temporary Maintenance Support

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Stephen Piccari to provide temporary maintenance support at an hourly rate of \$11.25, effective December 23, 2019 through January 17, 2020.

18. (0225-19/20) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2019/2020 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Malanga	Grace
x	x	x		Fook-Kinsale	Carlene
x				Zimmerman	Steven
x	x	x		Tobin	Morgan
x	x	x		Hamilton	Julianna

19. (0226-19/20) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Jan	14	2020	John	Abdelmalak	Director of Technology	NJECC	Winter Conference 2020	Montclair, NJ	\$110
Jan	16	2020	Amanda	Feeman	District Admin Assistant	NJSPRA	The News Media and Communications	Monroe, NJ	\$140
Jan	29	2020	Alexandra	Mandala	Student Assistance Counselor	FEA	Crisis Prevention & Preparedness	Monroe, NJ	\$170
Jan	29	2020	Leigh	Rockoff	Grade 3 Teacher	Rutgers	Complete Comprehension	New Brunswick, NJ	\$190
Feb	19-21	2020	Elizabeth	Gaynor	School Psychologist	NASP	Annual Convention	Baltimore, MD	\$300
Feb	20-22	2020	James	Lawrence	Supervisor of Performing Arts	NJMEA	Annual Conference	Atlantic City, NJ	\$600
Feb	23-26	2020	Karen	Leister	Supervisor of Student Health/Well Being	NJAHPERD	Annual Conference	Long Branch, NJ	\$700
March	17	2020	Amanda	Feeman	District Admin Assistant	NJSPRA	Equity in Communications	Monroe, NJ	\$140
March	19	2020	Darren	Groh	Principal	DAANJ	Awards Banquet	Atlantic City, NJ	\$325
March	19	2020	Virginia	Leslie	Executive Secretary - Athletic Dept	DAANJ	Awards Banquet	Atlantic City, NJ	\$325
March	27	2020	Christine	Leonardis	World Language Teacher	FLENJ	Annual Conference	Iselin, NJ	\$210
March	27 & 28	2020	Lisa	Koellmann	World Language Teacher	FLENJ	Annual Conference	Iselin, NJ	\$205

21. (0227-19/20) Approval: Job Descriptions – **ADDENDUM**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following job descriptions as listed below:

Affirmative Action Officer

Assistant Business Administrator/Assistant Board Secretary
 Assistant Buildings and Grounds Supervisor
 Behaviorist
 Business Administrator/Board Secretary
 Cafeteria/Playground Paraprofessional
 Classroom/Kindergarten Paraprofessional
 Custodian
 Food Services Supervisor
 Head Custodian
 Maintainer
 Payroll Accountant

22. (0228-19/20) Approval Contracts: *Supplementary Nurse - ADDENDUM*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals to provide part-time supplementary nursing services for the 2019/2020 school year:

Name	Job Description	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
McRoberts, Kate	Supplemental Nurse	LAF	N/A	N/A	\$40/hr	01/27/2020	06/18/2020	Not to exceed 15 hours per week.
Smith, Deborah	Supplemental Nurse	CMS	N/A	N/A	\$40/hr	01/21/2020	06/18/2020	Not to exceed 15 hours per week.

B. FINANCE/FACILITIES

Agenda items B.1 to B.27, Motion by Trustee: Mr. Gilfillan, seconded by Trustee: Mr. Ryan,
 Roll call vote: 6-0

Mr. Gilfillan thanked CMS and MAS for the General Mills Box Tops for Education donations. He also thanked Jill Critchley Weber for her Bank of America Charitable Foundation Matching Contribution.

1. (0195-19/20) Approval: *Payments - Bills List & Payroll*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - 01-13-20	\$4,258,959.63
Total	\$4,258,959.63

2. (0196-19/20) Approval: *Final Transfers - June 2019*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of June 2019 Transfers within the 2018/2019 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. *(0197-19/20) Approval: Final Monthly Report of County Transfers - June 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for June 2019. *(Attachment B.3)*
4. *(0198-19/20) Approval: Final Report of the Board Secretary - June 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for June 2019. *(Attachment B.4)*
5. *(0199-19/20) Approval: Final Report of the Board Treasurer - June 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for June 2019. *(Attachment B.5)*
6. *(0200-19/20) Approval: Final Finance Certification - June 2019*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for June 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
7. *(0201-19/20) Approval: Final Transfers - July through October 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Reports of July through October 2019 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A) 2. *(On File in the Business Office)*
8. *(0202-19/20) Approval: Final Monthly Report of County Transfers - July through October 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for July through October 2019. *(On File in the Business Office)*
9. *(0203-19/20) Approval: Final Report of the Board Secretary - July through October 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for July through October 2019. *(On File in the Business Office)*
10. *(0204-19/20) Approval: Final Report of the Board Treasurer - July through October 2019*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for July through October 2019. *(On File in the Business Office)*
11. *(0205-19/20) Approval: Final Finance Certification - July through October 2019*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's

monthly financial reports for July through October 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

12. (0206-19/20) Approval: Transfers - November 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of November 2019 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.12)

13. (0207-19/20) Approval: Monthly Report of County Transfers - November 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for November 2019. (Attachment B.13)

14. (0208-19/20) Approval: Report of the Board Secretary - November 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for November 2019. (Attachment B.14)

15. (0209-19/20) Approval: Report of the Board Treasurer - November 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for November 2019. (Attachment B.15)

16. (0210-19/20) Approval: Finance Certification - November 2019

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for November 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

17. (0211-19/20) Acceptance: Additional funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approved the acceptance of additional funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2019/2020 school year as follows:

- Chapter 193 - Initial Exam & Class \$2,599.00

18. (0212-19/20) Approval: Acceptance of Funds from Amended 2019/2020 IDEA Grant Application

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the funds from the Amended 2019/2020 IDEA Grant Application for the following amounts for special education programs:

- IDEA Basic \$828,018.00
- IDEA Preschool \$ 49,404.00

The IDEA Basic amount includes \$105,589.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$722,429.00.

19. (0213-19/20) *Acceptance: CMS General Mills Box Tops for Education*

RESOLVED: Upon the recommendation of the Superintendent, and the approval of CMS Principal, Jill Gihorski, the Board of Education approves the General Mills Box Tops for Education donation in the amount of \$69.00.

20. (0214-19/20) *Acceptance: MAS General Mills Box Tops for Education*

RESOLVED: Upon the recommendation of the Superintendent, and the approval of MAS Principal, Nicholas Andrezza, the Board of Education approves the General Mills Box Tops for Education donation in the amount of \$34.30.

21. (0215-19/20) *Acceptance: Donation to School District of the Chathams*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts a donation in the amount of \$50.00 from Jill Weber through the Bank of America Charitable Foundation Matching Contribution. The donation will be used for landscaping around the Central Office.

22. (0216-19/20) *Approval: Home Instruction*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Silvergate Prep to provide home instruction at the rate of \$60.00/hour not to exceed \$4,320.00 for the 2019/2020 school year.

23. (0217-19/20) *Rescission: Regular Year Out-of-District Student*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds tuition and transportation costs for the 2019/2020 Regular School Year out-of-district placement for the special education student #4078578024 in the prorated amount of \$38,990.00 effective December 23, 2019.

24. (0218-19/20) *Approval: Regular Year Out-of-District Student*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2019/2020 Regular School Year out-of-district placement for the special education student listed below:

Primary Location	State ID	ESY	Annual Tuition 2019/2020	1:1 Aide	Total Tuition 2019/2020
Legacy Treatment Services	4078578024		\$40,169		\$40,169

25. (0219-19/20) *Approval: Revised Contract*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the revised contract from Academy 360 School for an amount not to exceed \$18,645.00 to cover extraordinary services for student #3991923834 for the 2019/2020 school year.

26. (0220-19/20) *Rescission: Outside Vendor to Provide Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the following outside vendor to provide services for the 2019/2020 school year, effective December 31, 2019, as listed below:

Name	Service	Not to exceed per hour	Prorated Total
Pediatric Therapeutics - Terri Jones	Speech/Language Services	\$170.00	\$3,360.00

27. (0221-19/20) *Approval: Outside Vendor to Provide Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the outside vendor to provide services for the 2019/2020 school year, effective January 1, 2020 through June 30, 2020 as listed below:

Name	Service	Not to exceed per hour	Total
Pediatric Therapy of NJ - Terri Jones	Speech/Language Services	\$170.00	\$13,140.00

C. CURRICULUM

Agenda items C.1 to C.2, Motion by Trustee Ms. Clark, seconded by Trustee Ms. Ciccarelli,
Roll call vote: 6-0

1. (0114-19/20) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from December 16, 2019 through January 10 2020.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of December 16, 2019 through January 10, 2020 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0115-19/20) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's December 16, 2019 Meeting, which encompasses all HIB findings from November 18, 2019 through December 13, 2019.

3. (0116-19/20) *Programs and studies 2020-2021.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approved the program of studies at CHS and CMS for 2020/2021.

D. POLICY - None**XIII. BOARD BUSINESS****XIV. PUBLIC COMMENTARY****XV. EXECUTIVE SESSION**

At 8:35 PM Mr. Gilfillan moved and Ms. Ciccarelli seconded the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a student matter: and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. PUBLIC SESSION

On motion by Mr. Gilfillan. The board reconvened in Public Session at 8:43 PM.

XVII. ADJOURNMENT

On a motion by Mr. Gilfillan, and as approved by unanimous voice vote, the meeting adjourned at 8:45 PM.

Minutes recorded by:

Peter Daquila

Business Administrator/Board Secretary